

**FORM A**

*(See rule 3(1))*

**Application form for obtaining Information**

**I.D. No.**

**(For office use)**

To  
The Public Information Officer,  
(Department/Office)

1. Name of the applicant :
2. Full Address :
3. Particulars of Information :  
required (in brief)
4. I, hereby, state that the information sought is not covered under the categories which are exempted from disclosure of information under section 8 or under section 9 of the Right to Information Act, 2005 and to the best of my knowledge, it is pertaining to your Department/office.
5. \*(1) I have paid the fees Rs. \_\_\_\_\_ in words rupees  
on dt. \_\_\_\_\_  
vide receipt no. \_\_\_\_\_ in the Department/office of  
\_\_\_\_\_.
- \*(2) I enclose herewith Demand draft/Pay order No. \_\_\_\_\_ Dt.  
\_\_\_\_\_ drawn in favour of \_\_\_\_\_ Officer,  
issued by \_\_\_\_\_ Bank towards the fees  
payable.
- \*(3) Non-judicial stamp of Rs. \_\_\_\_\_ is affixed on this  
application.
- \*(4) I belong to B.P.L. family. Xerox copy of my card/Certificate is  
enclosed herewith.

Place: \_\_\_\_\_ Signature of the applicant:  
Date: \_\_\_\_\_ e-mail address, if any:  
Telephone No. (Office):  
(Residence):

N.B. Person belonging to B.P.L. family need not pay any type of fees.

\* Strike out whichever is not applicable.